Texas Education Agency
Standard Application System (SAS)

2014-2016 Technology Lending Program Grant

Program authority:	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	**FOR TEA USE ONLY** Write NOGA ID here
Grant period:	October 1, 2014, to August 31, 2016	
Application deadline:	5:00 p.m. Central Time, May 13, 2014	Place date stamp here.
Submittal information:	**Four** complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address: Document Control Center, Division of Grants Administration Texas Education Agency 1701 North Congress Ave Austin TX 78701-1494	RECEIVED TEXAS EDUCATION AGENCY 2014 MAY 13 PM 3: 21 DOCUMENT CONTROL CHR DISCRETIONARY GRANTS
Contact information:	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

Schedule #1—General Information

Part 1: Applicant Information

Organization name	County-District #	Campus name/#	Amendment #
Sherman Independent School District	091906	Crutchfield El/104 Jefferson El School/106 Washington El School/109	

Vendor ID #	ESC Region #	US Congressional District #	DUNS #
75-6002443	10	TX-4	089464184

Mailing address	City	State	ZIP Code
2701 Loy Lake Road	Sherman	TX	75090

Primary Contact

First name	M.I.	Last name	Title
Charla	Mignon	Plyler	Director of Technology

Telephone #	Email address	FAX #
903-891-6423	mplyler@shermanisd.net	903-891-6424

Secondary Contact

First name	M.I.	Last name	Title
Ann		Higginbotham	Integration Technology Specialist

Telephone #	Email address	FAX #
903-891-6423	ahigginbotham@shermanisd.net	903-891-6424

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

Authorized Official:

First name	M.I.	Last name	Title
Charla	Mignon	Plyler	Director of Technology

Telephone #	Email address	FAX #
903-891-6423	mplyler@shermanisd.net	903-891-6424

Signature (blue ink preferred)	Date signed
	M. Plyler 12, 2014

701-14-107-211

Only the legally responsible party may sign this application.

Schedule #1—General Information (cont.)

County-district number or vendor ID: 091906	Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	**Amended**
1	General Information	☒	☒
2	Required Attachments and Provisions and Assurances	☒	N/A
4	Request for Amendment	N/A	☒
5	Program Executive Summary	☒	☐
6	Program Budget Summary	☒	☐
8	Professional and Contracted Services (6200)	☐	☐
9	Supplies and Materials (6300)	☐	☐
10	Other Operating Costs (6400)	☐	☐
11	Capital Outlay (6600/15XX)	☐	☐
12	Demographics and Participants to Be Served with Grant Funds	☒	☐
13	Needs Assessment	☒	☐
14	Management Plan	☒	☐
15	Project Evaluation	☒	☐
16	Responses to Statutory Requirements	☒	☐
17	Responses to TEA Requirements	☒	☐

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 091906	Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		

#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
No program-related attachments are required for this grant.		

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.
Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
☒	I certify my acceptance of and compliance with the General and Fiscal Guidelines.
☒	I certify my acceptance of and compliance with the program guidelines for this grant.
☒	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
☒	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #2—Required Attachments and Provisions and Assurances	
County-district number or vendor ID: 091906	Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances

☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the applications is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-Feburary 1, 2015), and that 100% of the funds will be expended no later than the end of the 1st year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

| **Schedule #5—Program Executive Summary** ||
| County-district number or vendor ID: 091906 | Amendment # (for amendments only): |

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Educational Impact: The schools in the Sherman Independent School District are creating a new vision for education and are transitioning to become student-centric and technology enriched learning environments. Empowering students to be self-motivated learners and ensuring that curriculum and instruction are aligned with 21st Century skills and tools will lead to improved student academic and assessment performance. One necessary component for moving towards this vision is immediate, daily access to technology tools.

Goals:
- To increase achievement and engagement in a 21st century teaching and learning environment where each student has a mobile computing device to use at school.
- Improved writing skills and depth of students' research
- Particular emphasis on the five 21st century learning goals: Critical Thinking, Communication, Collaboration, Creativity, and Digital Literacy
- Expand learning environments that integrate technology into classroom instruction and student learning
- Achieving the Redefinition level of learning as defined by the SAMR model.
- To improve the digital literacy skills of students and increase achievement in core content areas in the classroom by providing each student a mobile computing device for use throughout the school day and beyond the 8-3 school day.
- To determine whether or not providing daily individual access to devices improves digital literacy skills and student achievement in core content areas.

Digital literacy is one of the most important skills we should be providing students today. Sherman ISD students should graduate from Sherman High School prepared to problem solve, collaborate, and communicate in a digital world. The state of Texas has developed Technology Applications TEKs (TA TEKS) for students as well as digital literacy competencies for teachers. Sherman ISD responsibility for student digital literacy begins when students enter Pre-Kindergarten. By the time students complete 8th grade, they should be able to demonstrate mastery of the K-8 Technology Applications TEKS. To comply with No Child Left Behind reporting requirements (for ERATE) we must determine and report technology literacy for all 8th grade students. On the May 2013 8th grade technology assessment, 60% (259/431) of 8th grade students met the proficiency standard, with 40% (172/431) scoring below the standard.

During the 2013-14 school year, the Sherman ISD technology team addressed the goals of raising teacher and student digital literacy by establishing a Technology District Leadership Team (DLT) made up of one teacher from each grade level K-4 from each elementary campus and Fred Douglass. The Technology DLT Year 1 was made up of 36 teachers from each campus. Each DLT teacher received an iPad for use in their classroom. Teachers attended staff development throughout the year and the district Instructional Technology Technician and Director of Technology worked with the 36 teachers and their students in individual classrooms. On the campuses, the Campus Technology Specialist worked specifically with 3rd and 4th grade teachers and students to address specific digital literacy skills. The Technology DLT program will be expanded upwards to all secondary schools until all teachers, PreK to 12th grade have attended the Technology DLT program.

Several Sherman ISD campuses have obtained groups of iPads for classroom use. During the 2013-14 school year, many teachers have had access to and shared iPads for classroom projects. However, as teachers have become more comfortable with iPads and created more instructional opportunities for student use of iPads, we are seeing the need to provide regular and consistent access to equipment. This plan describes the implementation of a 1:1 digital literacy pilot that will provide all Sherman ISD 4th graders with daily access to an iPad and keyboard for use as a 21st century learning tool in all curricular areas. At the conclusion of the 2014-15 school year, data from the pilot will be evaluated and assessed to determine future initiatives.

Scope of the pilot: Fourth grade students and teachers will have access to iPads throughout the day for individual and

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

whole group instruction. Students will be allowed to check out an iPad to take home for individual assignments at the teacher's discretion, including a wireless Internet access device if Internet is unavailable at the students' residence.

With the new rigorous state testing in place, educators realize the need to implement the best teaching practices to reach all students on our campuses. Schools need to develop instructional models that provide students access to the support and practice both in the classroom and after the school day in order to be successful learners and perform well on the STAAR test. Students need strategies and opportunities that encompass all learning styles and include the use of technology. This process would allow students to be active learners responsible for their education.

This team has a high percentage of students who are classified as economically disadvantaged, and due to the inclusion program, many students with disabilities are educated in the regular classroom environment. This provides equitable access to lending technology for both targeted and non-targeted students.

Unfortunately, all students do not have access to technology at home and are not be able to participate in learning opportunities beyond the school day. This grant will enable Sherman ISD to buy IPADS and provide Internet access for these students to check out and use at home. Some resources can be downloaded directly to the devices without the need for Internet at home. However many resources contain additional learning materials through hyper links that are only available via the Internet. The purchase of IPADs will provide us a stable operating platform and in addition, the ability to download free educational applications as needed. We understand that this platform will provide our school several years of longevity compared to other tablet products on the market today.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

RFA #701-14-107; SAS #184-15   Page 8 of 32
2014-2016 Technology Lending Program Grant

Schedule #6—Program Budget Summary

County-district number or vendor ID: 091906	Amendment # (for amendments only):

Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32	

Grant period: October 1, 2014, to August 31, 2016	Fund code: 410

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost	
Schedule #8	Professional and Contracted Services (6200)	6200	$27,352.80	$0	$27,352.80	
Schedule #9	Supplies and Materials (6300)	6300	$72,456.38	$0	$72,456.38	
Schedule #10	Other Operating Costs (6400)	6400	$0	$0	$0	
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	$0	$0	$0	
		Total direct costs:	$99,809.18	$0	$99,809.18	
	Percentage% indirect costs (see note):		N/A	$0	$0	
Grand total of budgeted costs (add all entries in each column):			$99,809.18	$0	$99,809.18	

Administrative Cost Calculation

Enter the total grant amount requested:	$0
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result. This is the maximum amount allowable for administrative costs, including indirect costs:	$0

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #8—Professional and Contracted Services (6200)

County-district number or vendor ID: 091906	Amendment # (for amendments only):

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

	Expense Item Description	**Grant Amount Budgeted**
6269	Rental or lease of buildings, space in buildings, or land Specify purpose:	$0
6299	Contracted publication and printing costs (specific approval required only for nonprofits) Specify purpose:	$0
62XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply: ☐ Salaries/benefits ☐ Other: ☐ Networking (LAN) ☐ Other: ☐ Computer/office equipment lease ☐ Other: ☐ Building use ☐ Other: ☐ Copier/duplication services ☐ Other: ☐ Telephone ☐ Other: ☐ Administrative ☐ Other:	$0
a.	Subtotal of professional and contracted services (6200) costs requiring specific approval:	$

Professional Services, Contracted Services, or Subgrants Less Than $10,000

#	**Description of Service and Purpose**	**Check If Subgrant**	**Grant Amount Budgeted**
1	Contracted Internet Access - Wireless Internet Access Devices for Check Out	☐	$27,352.80
2		☐	$
3		☐	$
4		☐	$
5		☐	$
6		☐	$
7		☐	$
8		☐	$
9		☐	$
10		☐	$
b.	Subtotal of professional services, contracted services, or subgrants less than $10,000:		$

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000

Specify topic/purpose/service: Wireless Internet Access	☐ Yes, this is a subgrant

Describe topic/purpose/service: Wireless Internet Access

	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**
1	Contractor's payroll costs	# of positions:	$
	Contractor's subgrants, subcontracts, subcontracted services		$
	Contractor's supplies and materials		$
	Contractor's other operating costs		$
	Contractor's capital outlay (allowable for subgrants only)		$
		Total budget:	$

For TEA Use Only

Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #8—Professional and Contracted Services (6200)

County-District Number or Vendor ID: 091906	Amendment number (for amendments only):

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)

	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
2	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	

	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
3	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	

	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
4	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	

	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
5	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #8—Professional and Contracted Services (6200)

County-District Number or Vendor ID: 091906	Amendment number (for amendments only):

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)

6	Specify topic/purpose/service:		☐ Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**
	Contractor's payroll costs	# of positions:	$
	Contractor's subgrants, subcontracts, subcontracted services		$
	Contractor's supplies and materials		$
	Contractor's other operating costs		$
	Contractor's capital outlay (allowable for subgrants only)		$
		Total budget:	$
7	Specify topic/purpose/service:		☐ Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**
	Contractor's payroll costs	# of positions:	$
	Contractor's subgrants, subcontracts, subcontracted services		$
	Contractor's supplies and materials		$
	Contractor's other operating costs		$
	Contractor's capital outlay (allowable for subgrants only)		$
		Total budget:	$
8	Specify topic/purpose/service:		☐ Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**
	Contractor's payroll costs	# of positions:	$
	Contractor's subgrants, subcontracts, subcontracted services		$
	Contractor's supplies and materials		$
	Contractor's other operating costs		$
	Contractor's capital outlay (allowable for subgrants only)		$
		Total budget:	$
c.	Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:		$
a.	Subtotal of professional services, contracted services, and subgrant costs requiring specific approval:		$
b.	Subtotal of professional services, contracted services, or subgrants less than $10,000:		$
c.	Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:		$
d.	Remaining 6200—Professional services, contracted services, or subgrants that do not require specific approval:		$27,352.80
	(Sum of lines a, b, c, and d) Grand total		$27,352.80

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #9—Supplies and Materials (6300)

County-District Number or Vendor ID: 091906	Amendment number (for amendments only):

Expense Item Description

63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:			Grant Amount Budgeted
	☐ Print shop fees	☐ Technology-related supplies		$0
	☐ Postage	☐ Other:		
	☐ Copy paper	☐ Other:		

Technology Hardware—Not Capitalized

6399	#	Type	Purpose	Quantity	Unit Cost	Grant Amount Budgeted
	1	Tablet	Purchase	123	$499.00	
	2	Tablet Cover	Tablet Protection	123	$35.06	
	3	Keyboards	Keyboards	123	$55.00	72,456.38
	4				$	
	5				$	

6399	Technology software—Not capitalized	$0
6399	Supplies and materials associated with advisory council or committee	$0
	Subtotal supplies and materials requiring specific approval:	61,377.00
	Remaining 6300—Supplies and materials that do not require specific approval:	11,077.38
	Grand total:	72,456.38

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #10—Other Operating Costs (6400)

County-District Number or Vendor ID: 091906		Amendment number (for amendments only):	

	Expense Item Description		**Grant Amount Budgeted**
64XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be used by ESC when ESC is the applicant. Check all that apply: ☐ ESC-owned vehicle usage ☐ Other: ☐ Insurance ☐ Other:		$0
6411	Out-of-state travel for employees (includes registration fees) Specify purpose:		$0
6412	Travel for students (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations. Specify purpose:		$0
6413	Stipends for non-employees (specific approval required only for nonprofit organizations) Specify purpose:		$0
6419	Travel for non-employees (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations Specify purpose:		$0
6411/ 6419	Travel costs for executive directors (6411); superintendents (6411); or board members (6419): Includes registration fees Specify purpose:		$0
6429	Actual losses that could have been covered by permissible insurance		$0
6490	Indemnification compensation for loss or damage		$0
6490	Advisory council/committee travel or other expenses		$0
6499	Membership dues in civic or community organizations (not allowable for university applicants) Specify name and purpose of organization:		$0
6499	Publication and printing costs—if reimbursed (specific approval required only for nonprofit organizations) Specify purpose:		$0
	Subtotal other operating costs requiring specific approval:		$0
	Remaining 6400—Other operating costs that do not require specific approval:		$0
	Grand total:		$0

In-state travel for employees does not require specific approval. Field trips consistent with grant program guidelines do not require specific approval. See TEA Guidelines Related to Specific Costs for more information about field trips. For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

Schedule #11—Capital Outlay (6600/15XX)

County-District Number or Vendor ID: 091906	Amendment number (for amendments only):

15XX is only for use by charter schools sponsored by a nonprofit organization.

#	Description/Purpose	Quantity	Unit Cost	Grant Amount Budgeted	
6669/15XX—Library Books and Media (capitalized and controlled by library)					
1		N/A	N/A	$0	
66XX/15XX—Technology hardware, capitalized					
2			$	$0	
3			$	$0	
4			$	$0	
5			$	$0	
6			$	$0	
7			$	$0	
8			$	$0	
9			$	$0	
10			$	$0	
11			$	$0	
66XX/15XX—Technology software, capitalized					
12			$	$0	
13			$	$0	
14			$	$0	
15			$	$0	
16			$	$0	
17			$	$0	
18			$	$0	
66XX/15XX—Equipment, furniture, or vehicles					
19			$	$0	
20			$	$0	
21			$	$0	
22			$	$0	
23			$	$0	
24			$	$0	
25			$	$0	
26			$	$0	
27			$	$0	
28			$	$0	
66XX/15XX—Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life					
29				$0	
			Grand total:	$0	

For a list of unallowable costs, as well as guidance related to capital outlay, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #12—Demographics and Participants to Be Served with Grant Funds

County-district number or vendor ID: 091906	Amendment # (for amendments only):

Part 1: Student Demographics. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.

Total enrollment:			205	
Category	**Number**	**Percentage**	**Category**	**Percentage**
African American	21	N/A	Attendance rate	DNA%
Hispanic	136	N/A	Annual dropout rate (Gr 9-12)	DNA%
White	42	N/A	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)	N/A
Asian	6	N/A	TAKS commended 2011 performance, all tests (sum of all grades tested)	N/A
Economically disadvantaged	175	85.4%	Students taking the ACT and/or SAT	N/A
Limited English proficient (LEP)	26	12.6%	Average SAT score (number value, not a percentage)	N/A
Disciplinary placements	DNA	DNA%	Average ACT score (number value, not a percentage)	N/A

Comments

The three campuses selected for the grant had the highest percentages of economically disadvantaged elementary students.

Part 2: Students to Be Served with Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public						205									
Open-enrollment charter school															
Public institution															
Private nonprofit															
Private for-profit															
TOTAL:						205									

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #13—Needs Assessment	
County-district number or vendor ID: 091906	Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how need is prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The needs assessment process for this project consisted of examining district demographic data, results of the 8th grade technology literacy scores, and campus results on state mandated testing instruments. Of 431 Sherman ISD 8th grade students taking the Learning.com technology literacy assessment 60% met the proficiency standard. Student needs are identified based on student demographic data and student performance scores on state and local assessments. Economically disadvantaged students have first priority to check out computers.

At this time, the Sherman ISD technology lending program for students is currently limited to desktop computers removed from classrooms during the computer replacement cycle for the campus and does not include Internet access. Currently, if district surplus technology equipment is available, students may submit a request and check out a desktop computer for the duration of their enrollment in Sherman ISD. Desktop computers include Windows XP as the operating system and MS Office 7. Although the computers do include a network card, residential Internet is not provided to students. Limited instructional resources are recorded on CD's, DVDs, or USB drives for students. Due to copyright issues, many online digital resources subscribed to and district created are not available to in homes without Internet access.

Piner Middle School, with a student population of 930 students at the end of the 2011-12 school year has piloted an iPad lending program during the 2012-13 school year. Of the 930 students for the 2011-2012 school year, over 62.5 % of students were on free and reduced lunch. Teachers and administrators report that after assigning projects requiring technology access away from school, teachers have discovered that at least 50% of the students do not have access to technology at home. The technology lending program has provided iPads with Internet access to approximately 150 economically disadvantaged students.

If this project is funded, the parents and students will complete a technology survey during October as the equipment is being ordered and prepared for check out. The survey will help grant administrators and teachers identify and prioritize students in need of technology and Internet access beyond the school day.

District teams, including the Director of Technology, the Instructional Technology Technician, the Campus Technology Specialist, and a group of teachers from Crutchfield, Jefferson and Washington Elementary Schools have researched the integration of digital content and materials. Sherman ISD would like to extend the previous pilot to the 4th grade level and adopt it district wide if successful as evaluated.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #13—Needs Assessment (cont.)	
County-district number or vendor ID: 091906	Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Daily, individual, access to Internet capable devices for students	123 student tablet devices will be purchased with funds from the grant for student use at home and school.
2.	Student Internet access, outside the school day, in order to access online assignments and state provided technology based interventions.	Each campus in the grant would have 10 - 4G Internet wireless devices available for student checkout from the campus library.
3.		
4.		
5.		

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #14—Management Plan		

County-district number or vendor ID: 091906 | **Amendment # (for amendments only):**

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Director of Technology	Technology Applications EC-12
2.	Instructional Technology Technician	Certified Technical Trainer
3.	Campus Technology Specialist	Technology Applications EC-12
4.	Classroom Teachers	
5.	Librarians	

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective		Milestone	Begin Activity	End Activity
1.	Purchase Equipment & Order Wireless services for Devices	1.	iPads, keyboards, and cases for Students (approx. 123 iPads) are ordered, received, inventoried, configured, and prepared for checkout.	10/01/2014	11/01/2014
		2.	Wireless devices are ordered, received, inventoried, and prepared for checkout.	10/01/2014	11/01/2014
		3.		XX/XX/XXXX	XX/XX/XXXX
2.	Teacher Professional Development	1.	Teacher Professional Development Using District Provided Teacher iPads (In preparation for student devices)	08/19/2014	ongoing
3.	Deploy Devices to Students	1.	Student Orientation and Device Training	11/01/2014	ongoing
4.	Parent Involvement and Training	1.	Parent Orientation and Training	11/01/2014	08/31/2016
5.	Evaluation	1.	Student Pre-Test on Device Use and Digital Literacy	11/01/2014 08/31/2014	11/30/2014 09/18/2014
		2.	Monthly wireless device checkout logs	11/01/2014	08/31/2016
		3.	Student Post-Test on Device Use and Digital Literacy skills	05/01/2015 05/01/2016	05/29/2015 05/29/2016
		4.	Teacher and Campus STaR Chart Data	05/01/2015 05/01/2016	05/29/2015 05/29/2016
		5.	Student performance in core content areas on STAAR	10/01/2014	08/31/2016
		6.	Student usage data from online programs and interventions.	10/01/2014	08/31/2016

Grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #14—Management Plan (cont.)	
County-district number or vendor ID: 091906	Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

This diagram represents the process Sherman ISD uses to address continuous improvement in all areas of the district. The process includes monitoring the attainment of goals and objectives. Goals and objectives are based on identified needs. Once goals are determined, strategies and activities are developed. District professional development is also guided by identified teacher needs and student performance. The process is assessed using a combination of formative and summative evaluations. Sherman ISD staff, faculty, students, parents; members of the district and community are involved in the improvement process. The process is continuously adjusted based on data. Changes are communicated to the Board, district administrators, teachers, and parents through a variety of methods included but not limited to: District and Campus staff meetings, the Campus and District Site Based Committees, parent meetings, media outlets, district email, district website, and personal communications.

Continuous Improvement Process

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Since the 2012-13 school year, the Sherman ISD Board of Education and Superintendent have adopted the following ongoing goals regarding digital literacy and technology in Sherman ISD.

1. Digital resources for students and parents to provide extended learning support and/or help with homework (e.g., examples from Khan Academy, PerezMath.com, and other online resources).
2. The SISD will assist more teachers with the development of "Teacher Online Digital Resources" that can be used to provide additional support to students and parents (websites, Moodle).
3. The SISD will assist more interested teachers with "flipped lessons" (i.e. digitally recorded lessons) that can be made available to students, teacher guidance and support.

In summer of 2012, Teachers from Piner Middle School volunteered their time to be trained in use of technology and volunteered to participate in the initial Technology Learning Program Grant and assisted with the development of a model to be deployed district wide. The outcome of this program has determined the need to expand access to "checkout technology" resources for economically disadvantaged students at an earlier age.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #15—Project Evaluation		

County-district number or vendor ID:	091906	Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process		Associated Indicator of Accomplishment
1.	Student Pre-Test on Device Use and Digital Literacy	1.	Bench mark student data will be collected on pre-test.
		2.	
		3.	
2.	Equipment Checkout Logs maintained by teachers and librarians	1.	Records will be kept on device access and checkout.
		2.	
		3.	
3.	Student Post-Test on Device Use and Digital Literacy Skills	1.	There will be significant increase on student data from pre-test to post test.
		2.	
		3.	
4.	Teacher and Campus Star Chart Data	1.	Teachers will include digital resources and opportunities on lesson plans.
		2.	Star chart data levels in the area of Teaching and Learning will increase incrementally from year to year.
		3.	
5.	Student usage data from online programs and interventions.	1.	Student use of online programs and interventions will increase.
		2.	Student engagement will increase.
		3.	Students will be better prepared for class.

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

- Student/parent surveys
- Tracking students coming to class prepared for class activity
- Technology PLC meeting with our district and campus coordinators
- Using all testing data to determine the needs of the program
- Student, parent and teacher anecdotes

During weekly Team meetings the above information will be analyzed and evaluated by the participating teachers and adjustments made according to feedback. A Team journal will also be maintained weekly in an online collaboration tool to document strengths and weaknesses for this project and to guide future implementations.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #16—Responses to Statutory Requirements	
County-district number or vendor ID: 091906	Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

This project will supplement and extend the existing technology lending program in Sherman ISD. The funds from this project will be used to purchase 123 iPads, keyboards, and cases as well as Internet access for economically disadvantaged students at Crutchfield Elementary School, Jefferson Elementary School, and Washington Elementary School. The devices purchase orders will be submitted on October 1, 2014, with the expected delivery date to the district approximately two weeks later. Once the equipment is received and inventoried according to Sherman ISD district standards, the devices will be configured to the district Apple management software, teacher identified instructional software and APPS will be installed on each device. Parents and students will attend a workshop at the school where they will learn how to download and view available resources. The parents and students will sign an Acceptable Use Contract and establish an Apple ID and email account for students.

The existing lending program allows students without a home computer to check one out for the duration of their time in Sherman ISD. Because the number of economically disadvantaged students in the district is significant, there is a limited number of available surplus computers and many students do without. This project will allow us to divert existing surplus computers to other students on the campus and also to economically disadvantaged students throughout the district.

If this project is selected, the parents and students will complete a technology survey to determine need. The survey will help determine the number of students without technology resources and Internet access at home.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: **091906**	Amendment # (for amendments only):

Statutory Requirement 2: If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

A 1:1 Digital Literacy Initiative proposal has been written and submitted to Sherman ISD Administration for consideration. This proposal would purchase an additional number of iPads to give our 4th grade students one device per student. Due to funding restraints a 2:1 device initiative has been recommended by Administration and is awaiting final approval at the June board meeting. Funds from the Instructional Materials Allotment will be used to provide access to online core content area and ancillary materials for new Proclamation 2014 state textbook materials in Science, Math, and Technology applications.

Several Sherman ISD campuses have obtained groups of iPads for classroom use. During the 2013-14 school year, many teachers have had access to and shared iPads for classroom projects. However, as teachers have become more comfortable with iPads and created more instructional opportunities for student use of iPads, we are seeing the need to provide regular and consistent access to equipment. This project will contribute to the implementation of a 1:1 digital literacy pilot that will provide all Sherman ISD 4th graders with daily access to an iPad and keyboard for use as a 21st century learning tool in all curricular areas and home Internet access to economically disadvantaged students.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements	
County-district number or vendor ID: **091906**	Amendment # (for amendments only):

TEA Program Requirement 1: Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Currently Sherman ISD has a technology lending program in place for students. Many economically disadvantaged students are able to check out a computer.

Educational Impact: The schools in the Sherman Independent School District are creating a new vision for education and are transitioning to become student-centric and technology enriched learning environments. Empowering students to be self-motivated learners and ensuring that curriculum and instruction are aligned with 21st Century skills and tools will lead to improved student academic and assessment performance. One necessary component for moving towards this vision is immediate, daily access to technology tools.

Goals:
- To increase achievement and engagement in a 21st century teaching and learning environment where each student has a mobile computing device to use at school.
- Improved writing skills and depth of students' research
- Particular emphasis on the five 21st century learning goals: Critical Thinking, Communication, Collaboration, Creativity, and Digital Literacy
- Expand learning environments that integrate technology into classroom instruction and student learning
- Achieving the Redefinition level of learning as defined by the SAMR model.
- To improve the digital literacy skills of students and increase achievement in core content areas in the classroom by providing each student a mobile computing device for use throughout the school day and beyond the 8-3 school day.
- To determine whether or not providing daily individual access to devices improves digital literacy skills and student achievement in core content areas.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements	
County-district number or vendor ID: **091906**	Amendment # (for amendments only):

TEA Program Requirement 2: Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

All district elementary campuses were ranked according to percentage of economically disadvantaged students. The top three highest campuses with the largest student population of economically disadvantaged students were selected for this project.

Crutchfield Elementary School,	80.8%
Fairview Elementary School,	53.7%
Jefferson Elementary School,	84.1%
Neblett Elementary School,	73.6%
Sory Elementary School,	59.8%
Wakefield Elementary School,	65.8%
Washington Elementary School,	91.5%

Access to grant equipment will be determined by student/parent responses on the home Internet survey.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID:	091906	Amendment # (for amendments only):

TEA Program Requirement 3: Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Digital literacy is one of the most important skills we should be providing students today. Sherman ISD students should graduate from Sherman High School prepared to problem solve, collaborate, and communicate in a digital world. The state of Texas has developed Technology Applications TEKs (TA TEKS) for students as well as digital literacy competencies for teachers. Sherman ISD responsibility for student digital literacy begins when students enter Pre-Kindergarten. The lending program will provide access to core curriculum and instructional resources.

Currently Sherman ISD teachers are integrating technology in all content areas. Through anecdotal records and teachers interviews, we have found that the use of digital tools engages students and reduces the number of discipline issues in the classrooms.

For TEA Use Only

Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: **091906**	Amendment # (for amendments only):

TEA Program Requirement 4: Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

In the area of Reading and English and Language Arts, Sherman ISD is providing access to iStation, Power Reading, digital books. Students are also using many Web 2.0 tools for student projects and extending the core curricular resources. Many students are using email accounts and blogging sites for collaboration and writing.

- IStation
- McGraw Hill Treasures digital resources
- KidBlog
- Power Reading
- Read, Write, Think
- Accelerated Reader
- World Book Research Data Bases
- Noodle Tools
- Gaggle Student Email and Digital Lockers

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

RFA #701-14-107; SAS #184-15   Page 28 of 32
2014-2016 Technology Lending Program Grant

Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: **091906**	Amendment # (for amendments only):

TEA Program Requirement 5: Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

June 2014 – August 2016

- Summer 2014 Teachers will receive district purchased iPads. Teachers will attend an introductory 1 day training session, in the summer, as soon as the iPads arrive and are ready for deployment.
- Summer 2014   Principal iPad training during Administrator Technology Academy
- August 2014   Teachers will attend a grade level training on one of the district professional development days in August. Teachers will review 1st nine week's curriculum and identify specific iPad opportunities for student use.
- Teachers will have the opportunity have access 24/7 online training modules for individual (subject specific) professional development. Training will be documented in Eduphoria Workshop.
- Fall 2014
  Teacher Training day/s (TBD with principal input). Teachers will review 2nd and 3rd nine week's curriculum and identify specific iPad opportunities for student use.
- Spring 2015   Teacher Training day (TBD with principal input, after STAAR)
- Just in Time onsite support and training based on teacher need and request.

Projected Dates

June/July 2014 for Teachers

August 2014 for Students

- Teacher iPads would be deployed as soon as we are able to purchase the devices. By July 15 at the latest.
- Student iPads would be deployed during the first week of November.

Students will receive device introductory training during first two weeks of November.

Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: **091906**	Amendment # (for amendments only):
For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

TEA Program Requirement 7: Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Wireless access devices and tablets will be purchased at the beginning of the grant program. Each 4th grade classroom will have a set of iPads for student use in the classroom. Each campus will have 10 wireless access devices to be checked for home Internet access. Wireless access devices will have 4g Internet service. Devices will have data packages through a local vendor so Internet access will be specific to the device not the location. The wireless devices will attach to the district VPN network so that Internet access may be filtered through the districts filtering software in order to comply with CIPA.

TEA Program Requirement 8: Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

This grant will be administered by the District Technology Director from the district technology office. The grant will be administered according to Sherman ISD policy and procedures. The district technology team will coordinate with the campus coordinator and teachers to distribute and account for technology equipment according to existing technology lending procedures. Distribution of equipment will be based on student need as identified by district Free/Reduced lunch applications and student test data.

The Sherman ISD Technology team has procedures and policies in place to service and maintain district equipment. The equipment purchased with this grant will be serviced and maintained by district technicians on a timely basis, including visiting the Apple store for repairs if necessary. Sherman ISD will assume financial responsibility for the equipment once the one year manufacturer's warranty expires.

Crutchfield, Jefferson, and Washington Elementary Schools have existing wireless access points in place throughout and outside the campus for student devices and in preparation of BYOT. Sherman ISD also operates a Technology Helpdesk for telephone support and will extend those services to students/parents participating in this project.

Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 091906	Amendment # (for amendments only):

For TEA Use Only

Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

TEA Program Requirement 9: Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The grant will be administered by the Instructional Technology Technician, the Campus Technology Specialist, and the campus librarians. The campus librarian and teachers will develop a system for determining priority of need. The Sherman ISD Technology Team will be responsible for maintaining the technology equipment and access points in proper working condition.

The Sherman ISD Technology team has procedures and policies in place to service and maintain district equipment. The equipment purchased with this grant will be serviced and maintained by district technicians on a timely basis, including visiting the Apple store for repairs if necessary. Sherman ISD will assume financial responsibility for the equipment once the one year manufacturer's warranty expires.

For TEA Use Only

Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: **091906**	Amendment # (for amendments only):

TEA Program Requirement 10: Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district maintains a database of district technology lending equipment for both students and staff. Students are required to complete a check-out form signed by both student and parent. Due to the nature of the equipment in this program, students will be required to present the equipment onsite weekly for inspection. Due to the price of the equipment in this grant, once the warranty expires the district technology department will assume responsibility for repairs and maintenance.

TEA Program Requirement 11: Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The teachers, principal, grant coordinator, and technology department have developed a Technology Lending Agreement currently in use. The current agree is signed by both the parent/guardian and the student. The parent and student will attend a workshop at the school that addresses responsible use and care of the equipment and the responsible use of the district's digital resources. Students will receive training and have the opportunity to demonstrate mastery of Digital Citizenship as a component of the orientation to the equipment training. At the end of the workshop, the parent and student will sign the contract before the tablet is checked out to the student. Many instructional resources will be installed on the tablets. The school and school district will not be providing Internet to the homes of the students checking out the tablets. If an assignment requires Internet access students will be able to check out an iPad and 4G access device from the library.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person: